



**BOARD OF PUBLIC WORKS AND SAFETY  
MEETING MINUTES**

Meeting Date: September 1, 2021

**MEMBERS**

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**

ARLENE D. COLVIN, VICE PRESIDENT ~ **PRESENT**

CHARLES PELLER, MEMBER ~ **PRESENT**

MARIANETTA L. BARBER, CLERK

**MINUTES**

**APPROVAL OF MEETING MINUTES**

August 25, 2021

**– Adopted & Approved**

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

**CLAIMS**

**Approval of Claims to be Paid on September 3, 2021**

○ GENERAL FUND	\$ 93,630.63	\$ 93,630.63
○ 152 – COVID-19 HEALTH	\$ 8,648.78	
○ 154 – COVID-19 CDBG	\$ 908.06	
○ 213 – ESG-SHELTERS	\$ 31,466.56	
○ 215 – HEALTHY FAMILY 2010	\$ 962.22	
○ 231 – LOCAL ROADS & STREETS	\$ 7,516.94	
○ 232 – MOTOR VEHICLE HWAY	\$ 45,128.94	
○ 233 – LANDFIL CLOSURE	\$ 500.00	
○ 240 – HEALTH/HUMAN SVCS	\$ 4,314.80	
○ 250 – PARK DEPARTMENT	\$ 9,021.00	
○ 261 – COMMUNITY DVLPMT	\$ 3,901.54	
○ 408 – FIRE CAP EQUIP	\$ 6,052.16	
○ 709 – JOINT PS TRAIN	\$ 1,006.00	
○ 826 – LAKEFRONT	\$ 15,285.00	
○ 845 – GREEN URBANISM	\$ 1,925.00	
<b>SPECIAL REVENUE</b>		<b>\$ 136,638.00</b>

○ 212 – HOME PROGRAM	\$ 1,450.00
○ 216 – MARQUETTE PARK	\$ 448.48
○ 224 – AMBULANCE NON-R	\$ 7,923.73
○ 448 – WHEEL TAX ROAD	\$ 1,850.00
○ 462 – CEDIT	\$ 36,120.00
○ 463 – PUBLIC SAFETY INCOME TAX	\$ 4,012.16
○ 474 – RDVLP AUX NON-R	\$ 6,000.00
○ 730 – POLICE PENSION	\$ 12,000.00
○ 816 – LEAD GRANT	\$ 1,440.00

**TOTAL CLAIMS TO BE PAID \$ 301,513.00**

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

#### **RATIFICATION OF PAYROLL FOR AUGUST 27, 2021**

**TOTAL PAYROLL \$1,458,883.53**

**TOTAL PAID \$1,458,883.53**

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

#### **RATIFICATION OF PAYROLL WITHHOLDINGS**

○ 788 – PAYROLL WITHHOLDING \$ 176,918.17

**TOTAL \$ 176,918.17**

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

#### **CORRESPONDENCE AND AGREEMENTS**

##### **CORRESPONDENCE FROM THE POLICE DEPARTMENT**

Notice of retirement Re: Ptm. Robin Bolde, CIN 1422 respectfully submitted. Ptm. Bolde began her employment as a police officer for the City of Gary on August 13, 2001, totaling twenty (20) years of service. She retired effective, August 20, 2021.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

## **CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT**

Residential disabled parking signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- Geraldine Foster  
768 Polk St

All submitted documentation has been verified and the required fees will be paid upon approval of the residential disabled parking sign.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Residential disabled parking signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- Tammy Byrd  
301 S Gibson St

All submitted documentation has been verified and the required fees will be paid upon approval of the residential disabled parking sign.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Residential disabled parking signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- Dorothy Hall  
734 Mississippi St

All submitted documentation has been verified and the required fees will be paid upon approval of the residential disabled parking sign.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Residential disabled parking signage (RENEWAL) for review and approval, the following resident has presented an application for renewal of a residential disabled parking sign.

- Sandra Collins  
1571 Chase St

All submitted documentation has been verified and the required fees have been paid.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Residential disabled parking signage (RENEWAL) for review and approval, the following resident has presented an application for renewal of a residential disabled parking sign.

- Marva Westley  
740 Carolina St

All submitted documentation has been verified and the required fees have been paid.

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

Residential disabled parking signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- McDuffie Harden  
3628 Virginia St

All submitted documentation has been verified and the required fees will be paid upon approval of the residential disabled parking sign.

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

Request for Driveway Permit – 360 Degree Construction LLC – 820 N. Vermillion. 360 Degree Construction LLC has requested a driveway permit at the subject location. The contractor will be installing a new driveway for a single family home.

Recommendation is contingent upon:

1. The fee shall be \$70 per the City's Schedule of Fees ordinance.
2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

## CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Official request to rescind Park Pavilion Bids opened and approved by the Board of Public Works on July 28, 2021.

Due to a bidder's failure to notarize said submission, the bidding process must commence again.

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

Approval of the Home Rental Assistance Agreement Contract: Landlord – Willows on Clark Apartments. Home Rental Assistance Contract between the City of Gary, Department of Community Development and Willows on Clark Road Apartments, Landlord.

Pursuant to the Contract, The City of Gary, Department of Community Development will pay a security deposit to the Landlord in the amount of \$700.00. In addition, a share of the tenant's rent will also be paid by the City of Gary, Department of Community Development. This contractual agreement commenced on August 13, 2021 and will end no later than July 31, 2022.

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

CDBG Senior Repair Contract Amendment between Elena Rivera and TMC Contractors/Harvest Douglas Hospitality LLC. The contract is for work to be completed within 5 days of the "Proceed to Work Order" at 207 Dallas Street Gary, Indiana. Pursuant to the contract, the October 7, 2020 contract is amended to install vinyl tiles. The Contractor will be paid an additional Five Hundred Dollars and no cent (\$500.00) for a total amount not to exceed Twenty-Four Thousand Three Hundred Forty-Three Dollars and No Cents (\$24,343.00).

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

#### **CORRESPONDENCE FROM THE HEALTH DEPARTMENT**

Contract with Brandy Downs-Burnett to serve as the Emergency Preparedness Coordinator for the City of Gary Health Department. The term of the contract is from July 1, 2021 until December 31, 2021. Contractor shall be paid an amount not to exceed \$28,600.00.

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

#### **CORRESPONDENCE FROM THE REDEVELOPMENT COMMISSION**

Quit-Claim Deeds for Transfer of Property. Resolution and Quit-Claim Deeds transferring ownership of 6560 Miller Avenue between the City of Gary and the Gary Redevelopment Commission. The property will be used for the donation of land in the neighboring program and returned back to the tax roll in the City of Gary.

– Approved

T. McCain – Yes  
A. Colvin – Yes  
C. Peller – Yes

#### **CORRESPONDENCE FROM THE INNOVATION AND TECHNOLOGY DEPARTMENT**

Contract with Konica Minolta Premiere Finance (Konica) to provide maintenance services for City of Gary printers. The term of the contract is from January 1, 2021 until December 31,

2023. Pursuant to an agreement whereby Konica assigned certain rights under the Contract, payment under this agreement has been assigned to Wells Fargo, who shall be paid no more than \$51,506.64 per year for the remainder of the term.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on September 8, 2021.

A handwritten signature in black ink, appearing to read 'T. McCain', written over a horizontal line.

Trent A. McCain, President

A handwritten signature in blue ink, appearing to read 'Arlene D. Colvin', written over a horizontal line.

Arlene D. Colvin, Vice President

A handwritten signature in blue ink, appearing to read 'Charles Peller', written over a horizontal line.

Charles Peller, Member